# MINUTES of MEETING

# **Durham Township Board of Supervisors**

Tuesday, October 10, 2017 Township Building Meeting Room

Present:

**Supervisors:** 

Bartley E. Millett, Chairman

Richard M. Johnson, Vice Chairman

Kathy Gentner, Member

Secretary:

Dani McClanahan

Solicitor:

Peter Nelson, Esquire

Zoning Officer: Not in Attendance

Road Master: Pete Cox

Absent:

Ed Child, Zoning Officer

Meeting called to order by Chairman Bartley Millett at 7:34 PM. Most stood and recited the Pledge of Allegiance to the American Flag.

# Approval of Minutes from September 12, 2017 Regular Meeting

Supervisor Gentner made a motion to approve August minutes: Vice Chairman Johnson seconded the motion. Vote: 3-0

## Approval of Financial Report Ending September 30, 2017

Supervisor Gentner made a motion to approve the financial report as presented; Vice Chairman Johnson seconded the motion. Vote: 3-0.

## Review & Approval of Accounts Payable / Payroll for September 2017

Supervisor Gentner made a motion to approve the Accounts Payable / Payroll as presented. Vice Chairman Johnson seconded the motion. Vote: 3-0. Vice Chairman Johnson commented on the township credit card account, online status is not reflecting pending transactions, he will follow-up with the Penn Community Bank Manager tomorrow.

Chairman Millett announced that the BOS, along with Solicitor Peter Nelson held an executive session prior to this meeting reviewing information that may involve litigation with a resident.

# **Old Business: None**

# **New Business:**

- Michael McGuire, PE, Consultant Project Manager, Highway Department, Gannett Fleming, was on hand to present traffic alternatives\* that will be in place when they replace the bridge that takes SR611 over Cooks Creek. (\*This presentation was for informational purposes only as it relates to traffic detours) James P. Walter, Kathryn Auerbach, Lois Oleksa, David Oleksa and Sharon Willey offered comments/questions regarding the historic significance of the bridge and generally, the canal. Residents wanted to know what was going to be done with the Oscar Martin open span concrete bridge as it has historic significance to this area. Mr. McGuire remarked 'nothing is going to be done, it will be removed completely'; the bridge is a 'maintenance mess, it is undermined on one side, the concrete arch is falling apart in several places and the deck is loaded with holes'.
  - Mr. McGuire concluded his presentation stating that they were looking to open bids in December of this year and the project was expected to be completed by 2019.
- Escrow Release: Township Engineer Scott Mease has completed all of the inspections of the Crouse property stormwater BMP and has authorized release of escrow after receipt of final invoice (received

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9/27/2017). Vice Chairman Johnson made a motion to release the balance of escrow in the amount of \$1785 based on Township Engineers recommendations. Supervisor Gentner seconded the motion. Vote 3-0.

- 2018 Budget work session to be held 10/23 and 10/30, 11:30am at the township office. Notice to be placed in the Intelligencer Public Notice.

# **Road Master Report:** (Pete Cox)

- Bob Harrison was hired as a skilled laborer, FT, 35 hours per week wage is \$12/hour with potential to increase to \$13.10/hour after successful completion of 90 day probationary period.
- Roadside mowing is complete
- Block wall at the Mill has been repaired
- V box installed
- Riegelsville Borough requested permission to dispose of tree limbs and clippings at the township site and in exchange would offer the use of their tar pot for small road projects. Permission granted.
- Removal of Sycamore tree behind township office; three estimates received, each were \$2600 or over. Vice Chairman Johnson suggested contacting Sheetz tree service, Road Master to follow up.
- Dirt & Gravel Road, Environmentally Sensitive Maintenance (ESM) training is available, there is no fee to attend the training. Municipalities requesting grant funds for dirt and gravel and/or low volume roads must have staff that has successfully completed the Dirt and Gravel ESM training. Vice Chairman Richard Johnson made a motion for Pete to attend the 2 day training. Supervisor Gentner seconded the motion. Vote: 3-0-0. Motion passed.

# **Zoning & Building Report:** (Dani McClanahan)

#### **Permits Issued:**

- Building/Zoning Allan Piket Fireline demo. existing house to sub-floor, construct new house
- Demolition permit Piket
- Building Ranlett Eure Riverview Road upgrade to 200 amp service
- Building Sturm/Bridges Cross Road install (2) 100 amp sub-panels
- Zoning permit Russell Funkhouser Funks Mill shed
- Zoning permit Duncan MacCrae Lehnenberg deck
- Zoning permit Henry Wong Valley View shed
- Zoning Permit Ann Ottinger Gallows Hill pole barn
- Zoning Permit Joe Gartner Durham Road pole barn garage

#### Other:

- Prepare/submit update to the Bucks County Board of Assessment for permits issued.
- Durham Springs meet with owner, manager, et al discuss requirements for signage, fencing, grading, parking.
- Research parcels in RTK request. (Dynamic Eng. on behalf of Nik Singh, owner, paper mill warehouse)
- Research clear site triangle requirements re: Lazare property at Rte 212 and Durham Road fence is blocking view. (See SALDO).
- Draft a letter to Lazare regarding the fence for Peter Nelson review.
- Visit 965 Durham Road (3 times) check on progress of renovation verify permit compliance, check basement drainage, measure garage set-backs.
- Contact Durham Springs re: grading/fill, neighbor complaint.
- Research IRC for wood burning stoves. (resident question)
- Visit Durham Springs check on progress of renovation verify permits compliance. Contact job foreman re: display of permits.
- Review/comment on 4 RTK requests for Dani.

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# **Planning Commission:** (Anthony Mills)

- Brief meeting, member's present received copy of Resolution 2017-04 Durham Township Code of Ethics and Conduct. Members could either sign and turn in their acknowledgement of receipt or could take the information home to review and turn in signatures at the next meeting.

# **<u>Historical Society:</u>** (David Oleksa)

- No DTHS information
- The Riegelsville Library recently held a successful fundraising event.

# **Environmental Advisory Council:** (Lois Oleksa)

- 11/11 clean-up day
- Walk in Penn's Woods 38 people attended
- Comment period for PennEast project Army Corps review is closing October 14<sup>th</sup>, the DT EAC would like to ask the BOS to submit comment supporting the ACE assertion that the application is incomplete. Supervisor Gentner made a motion to have Township Administrator draft a letter to the Army Corps of Engineers supporting their assertion that the PennEast application is incomplete. Chairman Millett seconded the motion. There was discussion amongst the Supervisors to provide additional information and to answer questions from Vice Chairman Johnson. Vote: 3-0-0.

### Community Announcements: The Chairman announced:

- Regional Monthly Recycling Day: Saturday, November 4, 2017, 9:00AM to 12 Noon.
- Community Fire Company #1 Breakfast will be held on Sunday, October 15, 2017 8:30 Noon.
- Annual Durham Township Community Day will be held on Saturday, October 14, 2017 from 1PM 4PM on the Village Green. Seeking volunteers to help with parking; set up and clean up; assist with pumpkin crafts for the kids and general crowd control. Please contact Dani at the Township office if you are able to help.
- Representative from Senator Mensch's office will be at the Township office 10/11/17 from 9-noon.
- Election Day is Tuesday, November 7th

#### **Public Comments:**

- Lois Oleksa inquired if the BOS has considered a donation to the EAC for the Hans Reimann memorial; the Board agreed but still has to discuss an amount.

### **Close Meeting:**

The Chairman made a motion to close the meeting; the Vice Chairman seconded the motion. All agreed. Meeting adjourned at 9:07PM.

APPROVED:

VICE CHAIRMAN

MEMBER

Minutes Submitted by: Dani McClanahan, Township Administrator/Secretary